

ORDINANCE NO. _____

**AN ORDINANCE AMENDING AND RESTATING
THE TOWN OF OCEAN VIEW ANNUAL OPERATING BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2025.**

WHEREAS, the Town Council of Ocean View adopted on April 09, 2024, an operating budget for the fiscal year ending on April 30, 2025; and

WHEREAS, the Town Council of Ocean View has determined that it is appropriate to amend and restate the budget for the fiscal year ending on April 30, 2025, in order to clarify revenues and expenditures and establish rates for property taxes, water and wastewater service charges.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF OCEAN VIEW:

Section 1. The statement of anticipated revenues and other funding sources for the fiscal year ending April 30, 2025 and the statement of anticipated expenditures for the fiscal year ending April 30, 2025 as adopted by ordinance on April 11, 2023, is amended set forth in the schedules attached hereto and made a part hereof.

Section 2. This ordinance shall become effective upon its adoption by a majority of the members elected to the Town Council of Ocean View.

TOWN COUNCIL OF OCEAN VIEW

By: _____

ATTEST: _____

Introduced: June 10, 2025

Adopted:

**AMENDMENT TO THE ANNUAL OPERATING BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2025**

Section 1:

	ORIGINAL Amount Year Ending April 30, 2025	INCREASE / (DECREASE)	AMENDED Amount Year Ending April 30, 2025
<u>General Fund</u>			
Revenues:			
Taxes:			
Real Estate Tax and Penalties	\$ 3,350,940	(64,000)	\$ 3,286,940
Discount on Real Estate Tax	(33,290)	5,800	(27,490)
Real Estate Transfer Tax	1,000,000	436,400	1,436,400
Rental Gross Receipts Tax	650,000		650,000
Intergovernmental Revenues:			
State Grant - Municipal Street Aid	130,000	(1,860)	128,140
Public Safety Grant - Sussex County	35,000		35,000
Public Safety Grant - Police Pensions	110,000	(6,800)	103,200
Public Safety Grant - Other		221,980	221,980
Grant Proceeds (ARPA, ORPT, Bond Bill)	-	185,960	185,960
Charges for Services:			
Building and Sign Permits	175,000	125,000	300,000
Impact Fees - \$1,936	137,120		137,120
Business and Rental Licenses	212,500		212,500
Cable TV Franchise Fee	80,000	(2,100)	77,900
Zoning and Other Fees	22,000		22,000
Millville Ambulance Subscription (pass-through)	155,000	(3,700)	151,300
Expense Reimbursements	105,000		105,000
Miscellaneous	188,600	(12,000)	176,600
Other Revenue Sources			
Public Safety Fines & Fees	30,500		30,500
Interest	182,350	106,000	288,350
Donations - Public Safety	3,500	10,650	14,150
Total Budgeted Revenues	6,534,220	1,001,330	7,535,550
Tranfers of Revenues To/From Trust Funds:			
Transfer in from ERTF (amount above requirement)	68,140		68,140
Transfer in from SRRTF for ADA sidewalk work	75,000		75,000
Transfer in ESEF committed funds being granted	130,000		130,000
Transfer in from SRRTF for Street Paving	190,000	454,000	644,000
Transfer in from Emerging Projects (to balance budget)	25,385		25,385
Public Safety Grants to Capital Budget	(35,000)		(35,000)
ESEF Committed Funds (\$500/impact fee + fee on Bldg Permit)	(72,500)		(72,500)
Transfer Grant Funds (ARPA, ORPT & TAP)	-		-
Transfer Tax to SRRTF (@ 25%)	(250,000)	(109,100)	(359,100)
Transfer Tax to CRTF (@ 12.5%)	(125,000)	(54,550)	(179,550)
Transfer to Unanticipated Revenue (Unassigned)	-	(100,000)	(100,000)
Additional allocation to SRRTF	(625,000)	(272,750)	(897,750)
Budgeted Revenues Available for Operations	\$ 5,915,245	\$ 918,930	\$ 6,834,175

The Town Council of Ocean View has determined and fixed a rate of taxation for real estate at \$.2378 per \$100 of assessed value and has granted an one percent (1%) discount on real estate property taxes paid on or before July 31, 2024.

<u>General Fund</u>	Original Amount Year Ending <u>April 30, 2025</u>	Increase / (Decrease)	Amended Amount Year Ending <u>April 30, 2024</u>
Budgeted Revenues Available for Operations (Section 1)	\$ 5,915,245	\$ 918,930	\$ 6,834,175.00
Section 2:			
The statement of anticipated expenditures for the fiscal year ending April 30, 2024 is established as follows:			
Budgeted Operating Expenditures:			
Administration	\$ 1,449,665	-	\$ 1,449,665
Planning & Zoning	802,450	143,585	\$ 946,035
Public Safety	2,550,230	201,000	\$ 2,751,230
Public Works	1,067,900	574,345	\$ 1,642,245
	<u>5,870,245</u>	<u>918,930</u>	<u>6,789,175</u>
Excess of Operating Revenue Over Operating Expenditures	45,000	(0)	45,000
Budgeted Capital Expenditures:			
Administration	\$ -		\$ -
Planning & Zoning	1,657,095		\$ 1,657,095
Public Safety	167,500	94,825	\$ 262,325
Public Works	-		\$ -
Capital Repairs funded from CRTF	171,000		\$ 171,000
	<u>1,995,595</u>	<u>94,825</u>	<u>2,090,420</u>
Excess of Expenditures over Operating Revenue	(1,950,595)	(94,825)	(2,045,420)
Transfers from CRTF for Capital Expenditures	218,500		218,500
Transfers from SRRTF for Capital Expenditures	1,483,945		1,483,945
Transfers from Grants for Capital Expenditures	198,150	94,825	292,975
Transfers from ESEF for Capital Expenditures	50,000		50,000
	<u>50,000</u>		<u>50,000</u>
Excess/(Deficit) to/(from) Town Reserves	\$ -	\$ (0)	\$ (0)
<u>Proprietary Fund</u>			
Water System Revenues	\$ 624,500		\$ 624,500
Water System Operating Costs	<u>388,540</u>		<u>\$ 388,540</u>
Excess Revenues over Operating Costs	235,960	-	235,960
Debt Service - GO Bonds	<u>235,960</u>		<u>235,960</u>
Net - Anticipated Budget Surplus (Deficit)	\$ -	\$ -	\$ -

Town of Ocean View

FY25

Operating Budget - All Departments

5/1/2024

Supporting Schedule for FY25 Adopted Budget

					Amount Year Ending April 30, 2025
	G&A	P&Z	OVPD	DPW	
Salary, including OT & Bonus	\$ 472,495	\$ 379,120	\$ 1,493,300	\$ 228,880	\$ 2,573,795
Insurances: Dental, Health, Vision, Life	85,110	87,795	286,770	84,320	543,995
Payroll Taxes	37,715	30,890	119,910	18,950	207,465
Pension	25,425	20,395	192,750	13,500	252,070
Worker's Compensation	500	1,000	33,950	9,500	44,950
TOTAL SALARY & RELATED EMPLOYEE EXPENSES	\$ 621,245	\$ 519,200	\$ 2,126,680	\$ 355,150	\$ 3,622,275
Committee Stipends	1,500	5,000	-	-	6,500
Computer/Copier Maintenance & related expenses	49,150	11,300	45,500	300	106,250
Other	55,800	-	8,150	2,450	66,400
Employee related expenses, other	26,000	13,250	41,700	800	81,750
Grant awards: ESEF Funds	135,000	-	-	-	135,000
Insurance: Business and Bonds	27,300	11,500	70,000	29,400	138,200
Professional Services					
Audit	25,000	-	-	-	25,000
Engineering	-	35,000	-	-	35,000
Legal	25,000	25,000	1,000	-	51,000
Property Assessments	75,000	-	-	-	75,000
Other	28,500	40,500	20,500	25,500	115,000
Pass thru MVFC Ambulance Service	155,000	-	-	-	155,000
Reimbursable - Engineering	-	100,000	-	-	100,000
Reimbursable - Other	-	5,000	-	-	5,000
Public Relations	69,500	1,000	9,500	100	80,100
Repairs and Maintenance					
Buildings	5,000	-	3,500	500	9,000
Drainage	-	-	-	75,000	75,000
Machinery & Equipment	1,000	-	2,000	2,500	5,500
Park	-	-	-	25,000	25,000
Street & Sidewalk Maintenance & Repair	-	-	-	400,000	400,000
Vehicles	-	1,500	20,000	3,000	24,500
Other(Cleaning, Inspections, etc.)	23,400	-	17,400	1,300	42,100
Supplies and Miscellaneous					
Advertising	18,000	7,500	1,000	500	27,000
Departement Specific Supplies	30,620	500	41,000	20,500	92,620
Gas & Diesel	-	15,000	55,000	10,000	80,000
NonCapital Equipment/Grant Equipment	5,000	2,500	30,000	3,600	41,100
Office Supplies/Postage	25,000	7,000	3,300	300	35,600
Uniforms	500	500	15,000	1,200	17,200
Telephone and Communications	21,800	1,200	22,000	5,800	50,800
Street Lights	-	-	-	90,000	90,000
Utilities	25,350	-	17,000	15,000	57,350
TOTAL OPERATING EXPENSES	\$ 1,449,665	\$ 802,450	\$ 2,550,230	\$ 1,067,900	\$ 5,870,245

Town of Ocean View

FY25 Operating Budget - All Departments

4/30/2025

Supporting Schedule for FY25 Budget Amendment

	G&A	P&Z	OVPD	DPW	Amount Year Ending April 30, 2025
Salary, including OT & Bonus	\$ 472,495	\$ 379,120	\$ 1,578,680	\$ 228,880	\$ 2,659,175
Insurances: Dental, Health, Vision, Life	85,110	87,795	300,670	84,320	557,895
Payroll Taxes	37,715	30,890	126,410	18,950	213,965
Pension	25,425	20,395	192,750	13,500	252,070
Worker's Compensation	500	1,000	44,350	9,500	55,350
TOTAL SALARY & RELATED EMPLOYEE EXPENSES	\$ 621,245	\$ 519,200	\$ 2,242,860	\$ 355,150	\$ 3,738,455
Committee Stipends	1,500	5,000	-	-	6,500
Computer/Copier Maintenance & related expen	51,050	11,300	45,500	300	108,150
Other	55,800	-	8,150	2,450	66,400
Employee related expenses, other	32,000	13,250	60,120	800	106,170
Grant awards: ESEF Funds	80,000	-	-	-	80,000
Insurance: Business and Bonds	27,300	26,500	55,000	29,400	138,200
Professional Services					
Audit	25,000	-	-	-	25,000
Engineering	-	45,690	-	-	45,690
Legal	25,000	28,500	1,000	-	54,500
Property Assessments	75,000	-	-	-	75,000
Other	48,500	48,695	20,500	25,500	143,195
Pass thru MVFC Ambulance Service	155,000	-	-	-	155,000
Reimbursable - Engineering		206,200	-	-	206,200
Reimbursable - Other		5,000	-	-	5,000
Public Relations	75,200	1,000	9,500	100	85,800
Repairs and Maintenance					
Buildings	16,250	-	11,000	6,200	33,450
Drainage		-	-	75,000	75,000
Machinery & Equipment	1,000	-	2,000	3,545	6,545
Park		-	-	26,400	26,400
Street & Sidewalk Maintenance & Repair		-	-	958,800	958,800
Vehicles		1,500	20,000	3,000	24,500
Other(Cleaning, Inspections, etc.)	23,400	-	18,800	1,300	43,500
Supplies and Miscellaneous					
Advertising	19,200	7,500	1,000	2,500	30,200
Departement Specific Supplies	38,970	500	41,000	21,400	101,870
Gas & Diesel	-	15,000	55,000	10,000	80,000
NonCapital Equipment/Grant Equipment	5,000	2,500	100,000	5,800	113,300
Office Supplies/Postage	25,000	7,000	3,300	300	35,600
Uniforms	500	500	17,500	2,200	20,700
Telephone and Communications	22,400	1,200	22,000	5,800	51,400
Street Lights		-	-	90,000	90,000
Utilities	25,350	-	17,000	16,300	58,650
TOTAL OPERATING EXPENSES	\$ 1,449,665	\$ 946,035	\$ 2,751,230	\$ 1,642,245	\$ 6,789,175

Schedule A

The amended operating budget
for fiscal year ending on April 30, 2025 is as follows:

REVENUES: Revenues increased in total by \$1,001,330 as shown in Section 1 of the Budget Amendment Ordinance.

Real Estate Tax

With the construction of two (2) new developments being delayed, property tax for new construction came in lower than originally anticipated. The reassessments triggered by the property receiving their CO occurred after the August 31, 2024 date for half-year new construction billing.

Grant Proceeds (non-public safety)

The increase is for grants (non-public safety) that were awarded during the fiscal year (Outdoor Rec. Parks & Trail and 2023 Bond Bill) and ARPA (American Rescue Plan Act) which requires that the revenue be acknowledged at the time the funds are spent.

Grant Proceeds (public safety)

The increase is for grants (public safety) that were awarded during the fiscal year which included funding for over-time, training, capital and non-capital equipment.

Real Estate Transfer Tax

Although Real Estate Transfer Tax in FY25 is still declined compared to FY22 and FY23, the overall revenue came in higher than originally anticipated due to the strong market in the Town of Ocean View and the ongoing completion of the Silverwood Development.

Building Permits

New construction and improvement permit activity increased in the later part of FY25.

Interest

In August 2022, Interest Rates took an upward turn and continued to increase. Although rates were anticipated to decline, that did not happen in FY25.

Donations (public safety)

For October 2024 Cops and Goblins, the Police Department received many in-kind donations along with over \$3,500 monetary donation. The Field of Dreams K9 Fundraiser raised over \$2K, a donation in the amount of \$2,500 from the estate of Robert Zeminsky and over \$5K for the CART seminar luncheon.

EXPENDITURES: Expenditures increased in total by \$918,930 as shown in Section 2 of the Budget Amendment Ordinance – Budgeted Operating Expenditures.

Administration (Department 510)

Administration had no increase to the adopted budget. Although Council approved the increases to Professional Services and Repairs to 201 Central, the adopted budget was able to absorb the additional expense due to a reduction in our Holiday Décor Management and not utilizing the full budget amount for audit and legal services.

Planning and Zoning (Department 515)

Planning and Zoning increased in total by \$143,585 for mainly, reimbursable engineering reviews, business insurance and professional services (legal and engineering) because of the updates to the Town Code and Charter. Other line items are being amended that did not require an increase or decrease to the overall adopted budget. The department was able to absorb these amendments.

Public Safety (Department 520)

Public Safety increased in total by \$201,000. The most significant impact was the increase to Salary and Related Employee Expense (\$116,180) of which overtime was covered by unanticipated grants that were applied for and awarded during the year and the addition of the part-time PAC Coordinator approved by the Council. There were also increases in Noncapital equipment and Training that were also covered by unanticipated grants that were applied for and awarded during the year.

Public Works (Department 530)

Public Works decreased in total by \$574,345 which included an increase to Street Repair for the FY24 street paving project that was not completed until May 2023 (\$466,800). The winter storm of 2025 caused a short fall of \$92,000 on the Storm Response line item as well as repairs to HVAC and lighting in the Maintenance Building. Also, in FY25, DPW overall was evaluated and restructured, adding two (2) part-time staff. The department was able to absorb most of the expenses associated with the hiring process of the management and staff.